

ANNUAL REPORT



East Coburg & Newlands
Neighbourhood Houses



2018/2019



Acknowledgement of Country

Newlands and East Coburg Community Hubs Inc (Necchi) acknowledge the land of the Wurundjeri Woi wurrung people as the custodians of the lands and waterways in the area now known as Moreland, have never ceded sovereignty and remain strong in their enduring connection to land and culture. We pay our respects to their elders, past present and emerging.

Necchi aspires to be a part of the reconciliation processes between First Nations people that name past wrongs, redress injustice, identify mutual benefits and work together for justice and equality.

BELMARRA - BOOMARRA - GUNYAH
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WHO ARE WE?

Committee of Governance

President - Michelle McCann

Treasurer - Jas Streten

Secretary - Deb Davison

General Member - Emmily Caspi

General Member - Bruce Mowson

General Member - Lori Arthur

General Member - Helen Davidson

NECCHI IS COMMITTED TO DELIVERING BOLD INITIATIVES TO ADVANCE SOCIAL JUSTICE AND SUSTAINABILITY, AND TO MAKE THE EAST COBURG AND NEWLANDS NEIGHBOURHOOD HOUSES THE BEST THEY CAN BE TO SUPPORT THEIR COMMUNITIES.

Our Goals

Make the neighbourhood houses attractive, accessible and inviting, and increase awareness and reputation of the houses.

Build resilience and cohesion of our neighbourhoods and well-being of individual community members

Take a lead on supporting community led action on environmental sustainability, in particular climate crisis

Increase capacity to pursue additional strategic aims and be more agile in responding to needs.





WHERE WE ARE NOW

After an exciting two years being back in community hands led by a dynamic and motivated board NECCHI has gone from strength to strength, with a fabulous upgrade to the garden at East Coburg, to a social enterprise barista led coffee cart at Newlands.

We are exploring and supporting many community led climate change actions and sustainability programs at both sites. We are working with local communities and state and federal government agencies to strengthen our offer to the community.

Successful in a range of grant programs we are active in looking for a sustainable funding options for the center to aid its growth.

With a full team of staff 2019/2020 is looking to be a colourful and productive year and we look forward to building a stronger and resilient community.



THANK YOU

We would like to acknowledge the support of our major funding bodies



We would also like to thank the following partner organisations

Moreland Primary School
Neighbours United for Climate Action
Arabic Women's Social Group
Newlands Parents for Climate Action (NP4CA)
CERES and Joe's Garden
Moreland Libraries
U3A
ADAVIC
Merri Health
Youth Projects
Coburg Islamic Center
Peter Khalil MP



THANK YOU

We would like to thank our student placements for their valuable contribution to research and resources and our amazing tutors and facilitators who teach, entertain and look after our community.

We are grateful for the ongoing support from the staff at Moreland Council and Judy Lazarus at the Northwest Neighbourhood House Networker.

A big thank you to all our volunteers and staff, we couldn't do this without you! A special mention to Lee Palumbo who did an amazing job leading the two houses.

Finally thank you to our Committee of Governance for volunteering their valuable time to lead the houses into a great future direction, in particular Michelle McCann for her expertise and tireless work as an advocate for the community and leading the team as chair.



PRESIDENTS REPORT

This will be my last report as Chairperson. I leave the board knowing that NECCHi is in a good financial position, that the board is solid and community participation in the houses is increasing. I reflect positively on the past three years I have been involved in NECCHi from its reactivation phase, to now being governed and managed by the community. In my two years as Chair I have learnt a lot and met wonderful community members who still hold inclusion, respect and diversity as central values. At a time when division and suspicion of one another is promoted by others with agendas of fear, it is reassuring to know that on a grassroots level many of us do not aspire to such division but prefer communities who are respectful, inclusive and supportive. At our strategic planning day this year the board agreed that our mission for NECCHi would be a commitment to delivering bold initiatives to advance social justice and sustainability, and to make the East Coburg and Newlands Neighbourhood Houses the best they could be to support their communities. I believe we have started on the path by supporting a number of community initiatives. Currently we are providing space at the East Coburg House for Roving Refills, a sustainably focused small business who provide low cost ethical cleaning products to the local community; we are providing the preschool at Newlands with coffee from our beautiful coffee making cart and training asylum seekers in the local area to be the baristas;

we have made a submission to Moreland Zero Carbon Action Plan in recognition that climate change will negatively impact communities such as Newlands and East Coburg via higher energy prices; we held Eid celebrations at the end of Ramadan and began a job circle for migrant women. All of these activities demonstrate our commitment to social justice, sustainability and community. I anticipate that the staff team and board of NECCHi will continue this great work. In leaving the board I would like to thank the staff of NECCHi, Manager Rachael Cilauro, Assistant Manager, Jenell Quinsee coordinators Shilo Hillman, Ash Lee and Shakilah Wesonga who often go above and beyond what is expected of them in their roles. Further I would like to thank our hard working volunteers for their contributions over the past three years. In particular I would like to congratulate Eleanor for being nominated in the Moreland City Council 2019 Volunteer of the year award. Well done! I would also like to congratulate our Spanish playgroup who were awarded a Community Collaborative Partnership at the Moreland Awards in partnership with the Newlands Neighbourhood House. Furthermore I would like to thank Moreland City Council, The Department of Health and Human Services and Networker Judy Lazarus. Last but not least I would like to thank the other members of the board who are often inspirational and tremendously hard working

Michelle McCann



MANAGER'S REPORT

I'm excited to join the Necchi Team and to inherit a wealth of community programs and spaces that are invaluable for the community. I look forward to further developing fabulous partnerships for the communities of East Coburg and Newlands under exciting direction of the Necchi board who are bold and tireless in their commitment to social justice and community development. Reflecting on a fabulous year the coordinators of both sites have developed strong programs and partnerships such as the Creekulum with Moreland Primary which supports education focused around the Merri Creek via the East Coburg house, this has had wide reaching outcomes for the students and community. At Newlands for mothers currently there are 5 playgroups, 2 yoga classes for parents, women's social club and a popular sensory messy playtime. We are creating programs that support the increasing number of families in Newlands: a highlight is the Spanish Playgroup which is solely run by volunteers this group was celebrated at the recent Moreland Awards for community collaboration.





Alongside the capital works at East Coburg the back garden has come alive with a productive edible garden managed in partnership with the Department of Justice corrections group and eaten at our community lunches. We have supported local campaign groups and stood alongside as the community demands action on climate change. The Community Climate Action Workshop Series at Newlands delivered 10 workshops the sessions are tied together by themes of empowering the community and providing hope through action in a time of climate emergency.





The Arabic Women's Group has continued to deliver wonderful morning teas and has been invaluable in the development of the re landscaped front garden of East Coburg. The Moreland Community Choir has relocated to the neighborhood house has been a source of inspiration for its members with two special performances at the Moreland Awards and a Refugee and Migrant event in Brunswick.

In early 2020, I'm looking forward to developing more partnerships and programs and seeing our houses thrive. We will be looking to engage our communities and to create programs that match community needs. Alongside this building upon our wonder base of volunteers. I look forward to meeting you all.

Rachael Cilauró





100 programs
2030 participants
1255 sessions
1425 enrollments
2 happy houses



HIGHLIGHTS

- Community Choir East Coburg Performances
- Climate Change Action Group and Strike for Climate events
- East Coburg Garden Renewal
- Moreland Primary Schools Pick My Project - Creekulum
- Youth Traineeship Placement
- Spanish Playground winning a Moreland Award
- Coffee Cart at Newlands Foyer
- Eid celebrations
- White Gum Potters Pottery group
- Messy Play (Sensory Play)
- Job Circle for migrant women
- Conversational English for women
- Art class for migrant mothers
- Mum's and Bubs Yoga

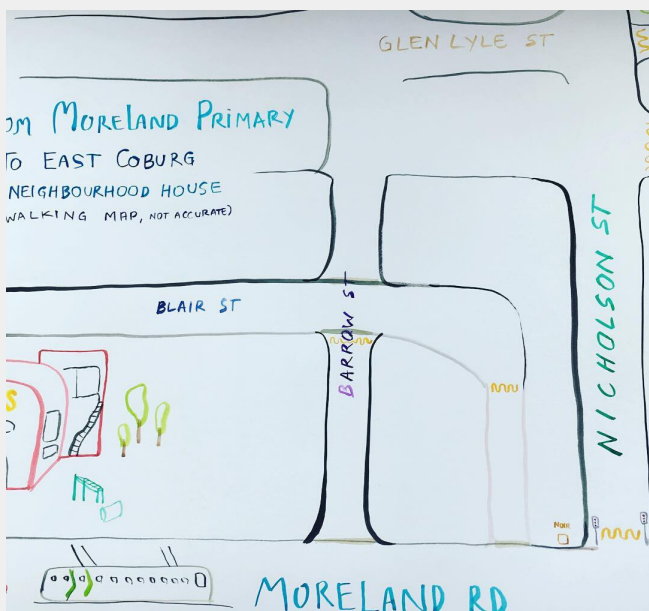




CREEKULUM WITH MORELAND PRIMARY

The Merri Merri Creekulum program is an experimental hands-on environmental program that aims to connect Moreland Primary School with the Merri creek (and the Melbourne waterways system) through a series of Indigenous knowledge, art and science sustainability residencies. It is a partnership between parents, the school, East Coburg Neighborhood House and is delivered by Wurundjeri Elders and artists, Merri Creek Management Committee, Scale Free Network, Slow Art Collective and scientists from our community. It is funded by the Victorian Government through a successful Pick My Project grant. Our partnership with East Coburg Neighbourhood House has been instrumental for the success of this program. For many members of our community this has been the first time coming to the community house and it's been an excellent opportunity to engage.

Sartia Galvez
Creekulum Project Coordinator



OUR COMMUNITY

Edie is in grade 4 and attends Newlands Primary School and has been coming to sewing since the start of the year and is in her 3rd term. Edie came to the sewing class after being given a sewing box as a gift from her grandma she teamed up with her friend Gabriel to make heat bags and sold them outside Woolworths at Coburg Hill. This gave Edie enough money to buy her very own sewing machine.

Gabriel is in grade 4 and also attends Newlands Primary School. Gabriel has been coming to kids sewing since the start of the year with her friend Edie. They are now working on items to sell at an Ivanhoe Primary School Fete stall later this year! Their range will consist of, knot scrunchies, tote bags, tissue pouches and a bird mobile



Being both a facilitator and participant at Newlands Neighbourhood house is very rewarding. I run 3 children's programs (Two Sensory/Messy Play groups and a Playgroup). I love how the group's I run and the Yoga class I attend with Simona bring the community together as one. The Staff at Newlands are very supportive, understanding and genuine. It is a wonderful space to work and also attend. I am very fortunate to be involved in this wonderful Community Centre. Thank you.

Rose Van Herk
Playgroup facilitator / yoga class participant.

Love having breakfast with the ladies
I love that we have fun in our group and laugh
I love being around community
I enjoy the guest speakers who talk about food and health living
I love making food for the ladies because I love them they are a very friendly. I enjoy the social side because I am a social butterfly

Arabic Women's Social group

Volunteering at Newlands community house has been a wonderful experience, I've met so many new people and felt welcomed by them all. It allowed me to get out of the house a lot more than I used to as someone who struggles with anxiety and depression. It has also given me the experience, skills and confidence to further pursue work in child care after studying and being unemployed for many years.

Kelly Morgan, Playgroup volunteer
Oct 2019

It's time to say goodbye next weekend I will go back to Colombia. I want to say thank you and i hope you have a lovely life. I was very happy in Melbourne and i think that i learnt a little bit of english with you.

thank you so much.

Cesar
Conversational English Classes.





TREASURERS REPORT

Financial year 2019 was the first full financial year (2018-2019) since the return of the Newlands and East Coburg Neighbourhood Houses (NECCHI) to Community Management. It also marked the first full 12 months of the Newlands and East Coburg houses being fully staffed and offering a full range of programs. The health check and the auditor's report confirm NECCHI is financially viable and able to continue providing community services and activities. Both did however recommend changes either to procedures or accounting processes. One recommendation was to better reflect when income is received and when it will be spent ie grants shown as income in the 2018 financial year inflating that years income but not be spent until the 2019 financial year reducing that years income eg Garden grant paid in 2018 financial year but not spent until the 2019 financial year. All changes have been acted on. The changes have required restatement of financial accounts. Income and expenses for the year were \$509,000 and \$422,000 respectively resulting in a net profit of \$86,000.

Net profit was down from the previous years \$242,000. This was mostly due to the increase in employee costs and program facilitator costs (increase of \$232,000). As mentioned above this is as a result of NECCHI adding staff and resources to meet the needs of the community. NECCHI has significant cash reserves available (\$374,000) and is able to meet its total liabilities (\$85,000). Which is made up of current liabilities of \$31,000 and non-current liabilities of \$53,000. NECCHI has no outstanding bank loans or unaccounted for grants from other funding sources ie Moreland City Council or Department of Human Services. In the coming year NECCHI will continue to invest in activities and services that meet the needs of the community in a financially stable manner.

Thank you to all who have contributed to the success of NECCHI over the last 12 months from the Committee of Governance to the staff and volunteers.

Jas Streten
Treasurer



NEWLANDS and EAST COBURG COMMUNITY HUB INC.

FINANCIAL STATEMENTS

FOR THE YEAR ENDED

30 JUNE 2019

Newlands & East Coburg Community Hub Inc

ABN 54 794 801 039

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Newlands & East Coburg Community Hub Incorporated
ABN 54 794 801 039
Profit and Loss
For the year ended 30 June 2019

Account	Notes	2019	2018
Trading Income			
Council Grants		90,948.00	149,284.00
DHHS Grant		220,465.86	107,593.18
Fundraising and Donations		0.50	0.00
Interest Income		4,333.04	715.42
Other Grants		61,829.64	123,615.00
Program Income		53,698.86	23,847.15
Room Rental Income		13,980.59	6,541.38
Total Trading Income		445,256.49	411,596.13
Gross Profit			
		445,256.49	411,596.13
Other Income			
Coffee Cart grant		6,620.32	0.00
Garden Grant	3	25,207.00	0.00
Grant-Arabic Womens Group		6,466.00	2,998.33
Moreland Volunteer Training Grant		22,027.28	0.00
Shared MCC Costs income		3,490.92	500.00
Total Other Income		63,811.52	3,498.33
Operating Expenses			
Advertising & Promotion		17,867.13	5,907.77
Arabic Womens grant		3,740.56	850.00
Audit & Bookkeeping		5,678.44	3,212.49
Bank Fees		917.83	286.10
Board Meeting Expenses		0.00	11.50
Cleaning & Pest Control		10,282.36	4,268.36
Coffee Cart expenses		2,309.93	0.00
Computer and IT Services		9,839.67	1,852.26
Consulting		3,220.00	11,179.50
Depreciation		1,532.25	364.12
Furniture		2,152.71	1,162.60
Garden Grant - EC		28,151.46	2,851.18
Hospitality & Consumables		2,534.15	268.22
Insurance		290.42	289.23
Membership Fees & Permits		2,178.26	731.82
Moreland Volunteer Program		22,027.28	0.00
Office Supplies		3,005.01	2,623.73
Photocopier and prints		4,255.39	1,819.35
Program Consumables		2,929.04	1,951.71
Program Equipment		1,950.45	2,701.73
Program Facilitator		45,679.96	20,060.00
Repairs and Maintenance		6,697.32	2,675.48
Salaries and Wages inc.		210,045.59	93,556.07
Salary & Wages - Workcover		2,776.74	1,359.08
Staff - Contractor fees		0.00	863.18
Staff Gifts		249.24	0.00
Superannuation		19,614.38	8,149.10
Telephone & Internet		4,431.35	1,477.18
Training & Development		6,982.52	2,472.21
Travel & Accommodation		203.51	192.91
Utilities		372.51	0.00
Volunteer Costs		377.36	40.76
Total Operating Expenses		422,292.82	173,177.64
Net Profit			
		86,775.19	241,916.82

J. Caswell The accompanying notes form part of these financial statements.
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Newlands & East Coburg Community Hub Incorporated
ABN 54 794 801 039
Balance Sheet
As at 30 June 2019

Account	Notes	30 Jun 2019	30 Jun 2018
Bank			
Debit Card		428.73	212.68
Operating Account		373,857.07	402,584.96
Petty Cash - Coburg		188.50	0.00
Petty Cash - Newlands		155.00	0.00
Total Bank		374,629.30	402,797.64
Current Assets			
Accounts Receivable		10,832.54	2,947.00
Total Current Assets		10,832.54	2,947.00
Fixed Assets			
Computer Equipment		9,510.72	8,376.72
Less Accumulated Depreciation on Computer Equipment		(1,620.38)	(364.12)
Coffee Cart		6,265.06	0.00
Less Accumulated Depreciation of Coffee Cart		(225.23)	0.00
Office Equipment		3,520.13	0.00
Less Accumulated Depreciation on Office Equipment		(50.76)	0.00
Total Fixed Assets		17,399.54	8,012.60
		402,861.38	413,757.24
Current Liabilities			
Accounts Payable		2,400.00	0.00
ATO Intergrated Client Account		12,535.00	25,909.00
GST		(1,673.84)	(2,081.81)
Moreland Volunteer Program Unused	4	2,271.32	0.00
PAYG Withholdings Payable		13,396.00	0.00
Superannuation Payable		4,777.02	3,214.80
Total Current Liabilities		31,305.50	27,041.99
Non-current Liabilities			
Annual Leave Provision		7,659.87	7,776.07
Auspice Fund - Eric Street	5	46,200.00	0.00
DHHS Grants Paid in Advance		0.00	116,856.76
MCC Garden Grant received in Advance		0.00	20,165.60
Total Non-current Liabilities		53,859.87	144,798.43
		85,165.37	171,840.42
Net Assets		317,696.01	241,916.82
Current Year Earnings		91,446.51	241,916.82
Retained Earnings		241,916.82	0.00
		333,363.33	241,916.82

J. Carwell

Newlands & East Coburg Community Hub Incorporated
ABN 119 285 729 40
Notes to the Financial Statements
For the financial year ended 30 June 2019

(1) Statement of Significant Accounting Policies

This financial report is a special purpose financial report prepared for use by the committee and members of the association. The committee have determined that the association is not a reporting entity.

The financial report is prepared on an accrual basis and is based on historical costs and does not take into account changing money values or, except where specifically stated, current valuations of fixed assets.

(2) Rent

As required by Australian Accounting Standards 1058 (AASB 1058), the Committee has elected to recognise the rent from Moreland City Council at cost not fair value.

As required by the Standard in choosing this election the details of the licence with Moreland City Council are provided as follows:-

- The organisation has a high dependence on the Lease arrangements with Moreland City Council for both the premises at 32 Nicholson Street Coburg and 20 Murray Road Coburg
- Both Leases with Moreland City Council are for a value of \$1 per financial year
- Both Leases commenced on the 2 January 2018 for a term of 5 years

(3) Garden Grant

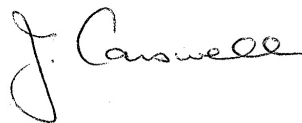
This income was paid by Moreland City Council in the 2017/18 financial year for completion of a garden project at the East Coburg House. In complying with AASB 118 "Matching concept" the income has been recognised in the 2018/19 financial year in order to recognise the income with the expenditure incurred in the 2018/19 financial year.

(4) Moreland Volunteer Program Unused

This amount represents the balance of Moreland Volunteer Program Grant to be transferred to the Lead Neighbourhood House - Sussex Street in the 2019/2020 Financial Year.

(5) Auspice Fund - Eric Street

This amount represents funds held in Trust for DHHS on a proposed project that has not yet commenced. DHHS will instruct NECCHI the entity to transfer the funds to on approval of the proposed project.



NEWLANDS AND EAST COBURGH COMMUNITY HUB INCORPORATED

Depreciation Schedule 2018/2019

Asset Name	Asset Class	Description	Acquisition Date	Acquisition Cost	Depreciation Rate	Opening Written Down Value	Straight-Line Depreciation Value	Accumulated Depreciation	Closing Written Down Value
Laptop	Computer Equipment	Laptop purchased for Manager	14/12/2017	\$ 2,620.00	14%	\$ 2,328.82	\$ 352.80	\$ 544.18	\$ 1,575.82
Desktops	Computer Equipment	2 Desktop Machines and monitors with office 2016 installed	12/02/2018	\$ 3,205.89	14%	\$ 3,038.20	\$ 448.825	\$ 818.52	\$ 2,587.37
Laptop	Computer Equipment	Lenovo ThinkPad T540P-16 Laptop	27/08/2018	\$ 2,650.83	14%	\$ 2,547.78	\$ 371.116	\$ 374.17	\$ 2,276.66
Computers	Computer Equipment	X number of Computer Equipment for office	20/12/2018	\$ 1,134.00	14%	\$ -	\$ 63,512	\$ 83.51	\$ 1,050.49
Total Computer Equipment				\$ 9,610.72		\$ 6,012.00	\$ 1,256,253	\$ 1,620.39	\$ 7,539.34
Coffee Cart	Coffee Cart	Coffee Cart with wheels purchased from Burnings	28/03/2019	\$ 844.75	15%	\$ -	\$ 33,687	\$ 38.87	\$ 811.08
Coffee Machine	Coffee Cart	1 Coffee Machine purchased from Just Planet	27/04/2019	\$ 4,880.31	15%	\$ -	\$ 171.18	\$ 171.18	\$ 4,508.13
Café Chairs	Coffee Cart	Café Style chairs purchased for Coffee Cart	24/04/2019	\$ 740.00	15%	\$ -	\$ 20.38	\$ 20.38	\$ 719.62
Total Coffee Cart				\$ 5,265.06		\$ -	\$ 225.23	\$ 274.23	\$ 5,019.83
Chairs	Office Equipment	10 Stacking Chairs	2/04/2019	\$ 646.49	25%	\$ -	\$ 30.41	\$ 39.41	\$ 607.08
Dishwashers	Office Equipment	Dishwasher for Newlands & Coburg Community Centre	24/06/2019	\$ 2,210.00	25%	\$ -	\$ 9.08	\$ 9.08	\$ 2,200.92
LCD Smart TV	Office Equipment	55" Hitachi LED LCD Smart TV	27/06/2019	\$ 663.84	25%	\$ -	\$ 2.27	\$ 2.27	\$ 661.57
Total Office Equipment				\$ 3,520.33		\$ -	\$ 50,763	\$ 50,763	\$ 3,469.37
				\$ 19,296.91		\$ 8,072.60	\$ 1,552,229	\$ 1,896.28	\$ 17,399.53

Newlands and East Coburg Community Hub Inc.

ABN 54 794 801 039

COMMITTEE MEMBER'S DECLARATION

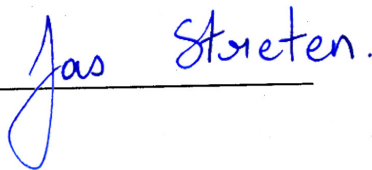
The committee members declare the Incorporated Association is not a reporting entity. The committee had determined that this special purpose financial report should be prepared in accordance with the accounting policies outlined in the Notes to the financial statements.

The committee members of the Incorporated Association declare that:

1. the financial statements and notes as set out on pages 2 to 3 present fairly the Incorporated Associations financial position as at 30 June 2019 and its performance for the year ended on that date in accordance with the accounting policies outlined in the Notes to the financial statements; and
2. in the committee members opinion there are reasonable grounds to believe that the Incorporated Association will be able to pay its debts as and when they become due and payable.

Committee Member

31 / 08 / 2019

A handwritten signature in blue ink that reads "Jas Stieten". The signature is written over a horizontal line that serves as a signature line.

**INDEPENDANT AUDIT REPORT
TO THE MEMBERS OF
NEWLANDS and EAST COBURG COMMUNITY HUB INC.**

Scope

I have audited the attached financial reports, being a special purpose financial report for the year ending 30 June 2019, as set out in the Income and Expenditure Statement (Profit and Loss Statement) and Balance Sheet.

The Committee is responsible for the financial report and has determined that that the accounting policies used and described in Note 1 to the financial statements which form part of the financial report are appropriate to meet the requirements of the Associations Incorporation Reform Act 2012 and are appropriate to meet the need of the members.

I have conducted an independent review of the financial report in order to express an opinion on it to the members. No opinion is expressed as to whether the accounting policies used are appropriate to the needs of the members.

The financial report has been prepared for the purpose of fulfilling the requirements of the Associations Incorporation Reform Act 2012. I disclaim any assumption of responsibility for any reliance on this report or on the financial reports to which it relates to any person other than the members, or for any purpose other than that for which it was prepared.


My audit has been conducted in accordance with Australian Accounting Standards. Procedures included examination, on a test basis, of evidence supporting the amounts and other disclosures in the financial report, and the evaluation of significant accounting estimates. These procedures have been undertaken to form an opinion as to whether, in all material respects, the financial report is presented fairly in accordance with the accounting policies described in the Notes to present a view which is consistent with my understanding of the Association's financial position and performance as represented by the results of its operations and cash flows evaluations.

These policies do not require the application of all Australian Accounting Standards and other professional reporting requirements in Australia. The audit opinion has been formed on the above basis.

Where I have identified any procedural weaknesses, I have reported them to the Committee separately.

Audit Opinion

In my opinion the financial report represents fairly, in accordance with the accounting policies described in Note 1 to the financial statements, the financial position as of 30 June 2019 and the results of its operation for the year ended 30 June 2019.


Julie Anne Carswell
CPA

P.O. Box 110,
Seddon, Vic 3011
23 August 2019



East Coburg & Newlands
Neighbourhood Houses



Newlands Neighborhood House
20 Murray Road Coburg North 3058
8528 2332

East Coburg Neighborhood House
32 Nicholson St Coburg 3058
9913 5472

ABN 54794801039
INC A0099426K

